



# WASHOE COUNTY

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CM/ACM KS  
Budget VG  
DA LA  
Grants GE  
HR n/a  
Risk n/a

## STAFF REPORT BOARD MEETING DATE: February 23, 2016

**DATE:** January 27, 2016  
**TO:** Board of County Commissioners  
**FROM:** Leslie M. Williams, Administrative Assistant II  
[lemwilliams@washoecounty.us](mailto:lemwilliams@washoecounty.us) 328-2602

**THROUGH:** Kevin Schiller, Assistant County Manager

**SUBJECT:** Recommendation to approve The Emergency Food Assistance Program grant award from the Nevada Department of Agriculture in the amount of \$10,320 (no match), grant period retroactive from October 1, 2015 through September 30, 2016 and if accepted, authorize Chairman to execute grant documents; and direct the Comptroller's Office to make the appropriate budget adjustments. (All Commission Districts)

### SUMMARY

Accept The Emergency Food Assistance Program grant award from the Nevada Department of Agriculture.

County Priority/Goal supported by this item: Safe, secure and healthy communities.

### PREVIOUS ACTION

None

### BACKGROUND

Senior Services has operated The Emergency Food Assistance Program under a contract since 2009. The Nevada Department of Agriculture began sub-granting The Emergency Food Assistance Program to participating agencies for Federal Fiscal Year 2015/2016.

### GRANT AWARD SUMMARY

**Project/Program Name:** The Emergency Food Assistance Program

**Scope of the Project:** The Emergency Food Assistance Program provides bi-monthly commodities distribution to low-income senior households. Senior Services administers the program providing personnel, eligibility, distribution and promotional support.

AGENDA ITEM # 8.E.2.

**Benefit to Washoe County Residents:** Low to very-low income senior household receive emergency food distributions on a bi-monthly basis to address food insecurity issues.

**On-Going Program Support:** The grant will reimburse Washoe County staff funded by ad valorem tax funds.

**Award Amount:** \$10,320  
**Grant Period:** October 1, 2015 – September 30, 2016  
**Funding Source:** U.S. Department of Agriculture  
**Pass through From:** Nevada Department of Agriculture  
**CFDA Number:** 10.568  
**Grant ID Number:** FND16-10-17  
**Match Amount and Type:** N/A  
**Sub-Awards and Contracts:** N/A

**FISCAL IMPACT**

Should the board accept this sub-grant award, the Senior Services' Fiscal Year 2015/16 budget will need to be augmented as follows in a new internal order:

**Increase Revenue**

TBD-431100 Federal Revenue	\$10,320
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**Increase Expenditure**

TBD-701412 Salary Adjustment	\$ 7,383
TBD-405360 Benefit Adjustment	\$ 2,871
TBD-410350 Office Supplies	\$ 66

No match required.

**RECOMMENDATION**

Recommendation to approve The Emergency Food Assistance Program grant award from the Nevada Department of Agriculture in the amount of \$10,320 (no match), grant period retroactive from October 1, 2015 through September 30, 2016 and if accepted, authorize Chairman to execute grant documents; and direct the Comptroller's Office to make the appropriate budget adjustments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve The Emergency Food Assistance Program grant award from the Nevada Department of Agriculture in the amount of \$10,320 (no match), grant period retroactive from October 1, 2015 through September 30, 2016 and if accepted, authorize Chairman to execute grant documents; and direct the Comptroller's Office to make the appropriate budget adjustments."